



## Southeast Chapter Board Meeting

Tuesday October 3, 2017 9:00 AM ET

### Present\* (Indicates Present on Call):

- \*President - J.P. Johns, PE
- \*Wilson Borden – Treasurer
- \*Georgia State Rep -Victoria Cheplak
- \*North Carolina State Rep - Ted Sherrod
- \*South Carolina State Rep – Jay Sprague
- Kentucky State Rep – Matt Powell
- \*Florida State Representative - Hal Lunsford
- \*Tennessee State Representative - Chris Todd

### Welcome:

- J.P. Johns

### Approve Minutes from September, 2017 meeting

- Approval for meeting minutes; postponed until next month. Clarify that \$20K written fraudulently on Wells Fargo checking accounting, but none were paid, only checks were written, Wilson will modify.

### SC Field Day Recap

- Jay Sprague – Great event 250 attendees. Technical sessions in the AM and a municipality showcase. Updates from Clemson and in afternoon vendor showcase. The event grossed \$12,000-13,000 that will allow chapter to send scholarship students to conference.

### Treasurer's Report

- As of the end of August, account now active
- Balance sheet, P&L submitted
- By end of October, should have copies of checks written from January through August 2017 for internal audit team.

- Question arose concerning membership revenue; how often is it posted to account.
- There may be a current fraudulent check issue arising this month; Wilson and JP are investigating.
- Directors and Officers insurance and event liability insurance was discussed,
- Cyber coverage and workplace violence are also available
  - Motion was made and seconded to obtain D&O Insurance, passed unanimously
  - Motion was made and seconded to obtain event liability insurance; passed unanimously
  - Motion was made and seconded to obtain Cyber coverage; passed unanimously
  - Motion was made and seconded to obtain Workplace violence coverage; passed unanimously
  - A motion to include \$875 in budget for insurance coverage was made and seconded; passed unanimously.
- Constant contact package was discussed at \$780/year; the new package will reduce the \$65 a month package to \$36 a month. We are now able to use our non-profit status and a 20% pre-payment discount.
- We are using a free conference call system now.
- Budget to be approved at November meeting.

#### **Update from National –**

- Call for Awards (National Recognition Awards) open until November 20, 2017
- SE Chapter will provide sponsorships students for EC18
- Partners for Excellence - Handled via google spreadsheet; log in and post info; due 11/20
- HQ does not have copies of chapter by laws; need to locate and send to HQ
- Will address vacant VP position upon review of bylaws

#### **Newsletter**

- Had 36% open rate on recent newsletter
- Need end of year newsletter for recap of year and plans for EC18 – Please send info by November 1, 2017
- JP and Jay will start a dropbox for SC photos

#### **Website**

- Website review – Review the resources tab.

## State Rep Updates

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- Victoria – 2-conference GA environmental conference. Possible happy hour in GA.
- SC – JP September 28<sup>th</sup> TRI Training all funds will go to the Scholarship Funds
- KY – Louisville Oct; KY Inspector Training, expecting reissuance of CGP in next 30 days
- NC – 3 workshops coming up
- FL - Several events rescheduled due to hurricanes; Muddy Water Blues held in Orlando last week
- GA - Draft CGP now posted; public meetings scheduled in Macon and Atlanta for October; March Ga Expo GSWCC
- TN - TDEC's CGP 50 ac rule was discussed; redefining stabilize as permanent vegetation; will be upcoming discussion
- NC - 3 NCDOT E&SC/SW training workshops 10/31-Nov 2; NCDEQ SE IECA Planning and Design Workshop 12/5
- SC - CGP expires this year; likely extended for 6 months; will likely add e-permitting

### Replacement of VP

- Notify JP with persons that may be a good candidate to fill unexpired term.

### Adjourned 10:00 AM

### Next Call:

- Tuesday November 7, 2017 9:00 AM ET
- Dial-in Number: (712) 451-0244 Access Code: 702542